ORADELL PUBLIC SCHOOL DISTRICT Oradell, New Jersey

Policy

USE OF DISTRICT POSTAGE

FILE CODE: 3543

Oradell Board of Education funded postage will be used only for purposes directly required for school and Board operations.

It should not be utilized for personal use or for school-affiliated groups such as the Parent Teacher Organization (PTO) or boosters' clubs, unless the chief school administrator determines that requests by such groups to use postage is acceptable.

Date: August 27, 2008

NJSBA Review/Update: January 2019

Readopted: December 11, 2019

Key Words

Postage, Mail, Stamps, PTO, Expenditures

<u>Legal References:</u> N.J.S.A. 18A:11-1 General mandatory powers and duties

N.J.S.A. 18A:17-34 Receipt and disposition of moneys

Cross References: *1140 Distribution of materials by students and staff

*1230 School-connected organizations

^{*}Indicates policy is included in the Critical Policy Reference Manual