



The Oradell Public
School District

QSAC Overview Presentation

November 15, 2023

NJQSAC

New Jersey Single Accountability Continuum

- In 2005, legislation was enacted that established NJQSAC to ensure school districts are providing a thorough and efficient education to all students.
- NJQSAC is initiated by a self-evaluation process in five District Performance Review (DPR) areas.
- The county offices of education, led by the executive county superintendents, conduct a verification process using the established minimum documentation for verification.





The Five Domains for Review

- **Instruction and Program (16 Indicators)**
 - Performance/Progress on State Assessments
 - Absenteeism
 - Board Approved Curriculum Aligned to Standards
 - Providing a Multi-Tiered System of Support
- **Fiscal Management (15 Indicators)**
 - Maintaining Standard Operating Procedures
 - Satisfaction of Annual Audits
 - Completion of Annual Safety Reviews
- **Governance (14 Indicators)**
 - Overseeing of the Budget Process that Targets Student Achievement
 - Review, Update and Adoption of Policies Consistent with Statutes
 - Review of Administrator Contracts
- **Operations (18 Indicators)**
 - Policies on Student Conduct, Attendance and HIB
 - Reporting Data to NJ SMART and the Student Safety Data System
 - Providing Health, Counseling and Guidance Services
- **Personnel (6 Indicators)**
 - Alignment of Staff Evaluations to TEACHNJ
 - Support of Novice Teachers
 - Human Resource Operations

A district may receive a maximum of 100 points in each DPR. A district must score at least 80 points in each DPR to be certified as a High Performing District.





Instruction and Program



Indicator Samples		Documentation for Verification
1	The school district's English Language Arts achievement score (10 points)	Provided by County
5	The school district's Math academic progress (10 points)	Provided by County
7	Chronic absenteeism (10 points)	Provided by County
8	Reporting participation and performance results of annual standardized assessments (6 points)	Board Presentations
9	Language Arts Curriculum (4 points)	Curriculum Link
16	Policies and procedures exist to ensure a coordinated system for planning, delivering, measurement and modification of intervention and referral services is implemented. (6 points)	I&RS Plans Progress Monitoring Samples Professional Development Sign-Ins



+ Fiscal Management



Indicator Samples		Documentation for Verification
1	Monthly district Board of Education secretary's reports are completed and reconciled without exceptions. (6 points)	-12 months of board secretary reports -12 months of cash reconciliation reports -Annual Comprehensive Financial Report (ACFR) -Auditor's Management Report (AMR)
2	A standard operating procedures manual for business function is maintained, updated and implemented. (8 points)	-Link to SOP
4c	The school district reports no material weaknesses or significant deficiencies in the ACFR or AMR. (4 points)	-Previous two years of ACFR and AMR
5a	Entitlement and discretionary grants are managed and overseen. The district submits initial applications, revisions and final reports by due dates and expends federal funds. (2 points)	-EWEG applications -Correspondence with the Office of Grants Management -Budget Summary Report for Fund 20
9a	Annual health and safety reviews have been conducted one per year using the Annual Facilities Checklist – Health and Safety Evaluation of School Building. (5 points)	-Signed Facilities Checklist
9b	Meet the 100% item section in the Annual Facilities Checklist, which means all items are in compliance. (5 points)	-Signed Facilities Checklist -School site visit



Governance



	Indicator	Documentation for Verification
1	The Board of Education reviews, updates and adopts, by resolution policies, procedures and by-laws reflective of current statutory and regulatory authority. (8 points)	-District policy manual -District Board of Education minutes/resolutions approving policies
3	All new and/or renegotiated contracts for CSAs/BAs are submitted to the county superintendent for review and approval. The district BOE takes no formal action to approve or implement a contract prior to ECS review and approval. (6 points)	-ECS approval letter dated prior to the approval and execution of contracts by the BOE -Minutes for the district Board of Education meetings approving contracts
6b	Annually align fiscal goals and budget objectives with curricula that comply with the NJSLS. (8 points)	-Midyear budget review documentation
7	The district Board of Education follows the budget process by conducting a public hearing, adopting the budget at a public meeting, making the budget available for public notice and inspection. (8 points)	-Public notice of the public hearing on the budget -Budget on the district website -Minutes, agenda/resolutions regarding the budget
14	The district ensures that all students have access to library media services. (3 points)	-Certification of district library media specialist -Evidence of library media services provided

Operations



Indicator		Documentation for Verification
1a	The school district's NJ SMART and educator evaluation data files are complete and have been certified on time. (2 points)	-Score is provided by NJDOE
2b	The school district's CDS data has accurately maintained school contacts. (3 points)	-Review of CDS system
3a	The school district has a data management process that includes identification of a school district data coordinator, school district contacts for data submission and internal communication procedures. (2 points)	-Organization roster -Documentation of data coordinator role
5	The Board of Education adopts and distributes information about the code of conduct. The code of conduct provides behavioral supports and responses to violations that include positive disciplinary practices and minimize exclusionary practices. (5 points)	-Review the Code of Student Conduct -Verification of how it is distributed to all stakeholders
10	Policies and procedures are established to resolve transportation incidents. The CSA presents to the district Board of Education evidence of completion of emergency exit drills. (6 points)	-Review of BOE minutes

Personnel



Indicator		Documentation for Verification
1a	Teacher evaluation processes result in complete summative scores, measures of teacher practice, and measures of student growth. (8 points)	-Evaluation Information System Review
1e	School improvement panels have been established and are functioning. (4 points)	-ScIP membership -Agenda and/or minutes
2c	School district PDP details district-wide learning, professional learning, and is based on variety of sources and data. (5 points)	-District PDP -Justification for PDP development
2f	Staff have completed professional development on state-mandated topics. (2 points)	-Review of district plan for completion -Review of district PDP plan -Evidence the district is tracking current year and that previous year's trainings were completed
3b	Provisional staff are assigned a mentor, required mentor hours and/or residency hours are tracked, and evaluation is conducted. (3 points)	-Mentoring logs
5c	The position control roster reconciles with the budget. (4 points)	-Position Control Roster -Approved Budget

Next Steps

- Submit the DPR self-evaluation through the NJ Homeroom Portal.
- Two onsite portions:
 - Building Walkthrough
 - Review of Files