

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium**

November 29, 2017

MINUTES

I. *The meeting was called to order by President Watson-Nichols at 7:34 p.m.*

II. *The Flag Salute was led by Dr. Westlake.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

***Present: Mr. Walsh, Mrs. Norian, Mr. Oddo, Dr. Westlake, Mrs. Robertson,
Mrs. Watson-Nichols***

Absent: Mr. Derian, Mrs. Shapiro, Mrs. Walker

***Also present were John C. Anzul, Superintendent, 1 member of the Administration and
approximately 3 members of the public.***

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items:

- *The Bergen County Prosecutor's Office gave an Internet safety presentation, with approximately 30 people in attendance. There may be other opportunities for other presentations.*
- *Dr. Anzul stated that he attended the last PTA meeting and that they do many things to better the school, and to increase parental involvement.*
- *Dr. Anzul requested a motion that the Board accepts 2 HIB reports.*

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items: None

X. MINUTES

A motion by Mr. Walsh, seconded by Dr. Westlake and carried by a roll call vote of 6-0 (Mr. Derian, Mrs. Shapiro and Mrs. Walker were absent) the Board approved the following minutes.

REVIEW OF MEETING MINUTES

- November 1, 2017 – Work/Business Session

APPROVAL OF MEETING MINUTES

- September 27, 2017 – Work/Business Session
- October 11, 2017 – Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. ADMINISTRATIVE ITEMS

A motion by Mr. Walsh, seconded by Mrs. Norian and carried by a roll call vote of 6-0 (Mr. Derian, Mrs. Shapiro and Mrs. Walker were absent) the Board approved A1, A2, A3.

- A1. Approve submission of Statement of Assurance (SOA) - Be it resolved, that the Oradell Board of Education accepts and approves the submission of the New Jersey Quality Single Accountability Continuum (NJ-QSAC) Statement of Assurance (SOA) to the New Jersey Department of Education for SY 2017-2018.
- A2. HIB Report for October 2017 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB Reports #10.16.17.1 and #10.24.17.2 as reported by the Superintendent to the Board of Education.

A3.HIB Report for November 2017 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB Report #11.02.17.3 as reported by the Superintendent to the Board of Education.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Dr. Westlake and carried by a roll call vote of 6-0 (Mr. Derian, Mrs. Shapiro and Mrs. Walker were absent) the Board approved B1.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2017-2018 School Year:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Music Department	Winter Concerts	AUD, Music Classrooms, MPR C & D	12/14/17, 12/18/17	6:00 – 8:30 PM	-0-	-0-
Oradell PTA	6 th Grade Babysitting Course	AUDITORIUM	3/24/18	8:00 AM – 4:00 PM	\$607.50	-0-

C. CURRICULUM – Mrs. Walker, Chairperson

D. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by a roll call vote of 6-0 (Mr. Derian, Mrs. Shapiro and Mrs. Walker were absent) the Board approved D1, D2, D3, D4, D5, D7, D8.

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by a roll call vote of 5-0 (Mr. Derian, Mrs. Shapiro and Mrs. Walker were absent) (Mr. Walsh voted no) the Board approved D6.

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Monies for the month of September 2017, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2017-2018 Budget has been over-expended in violation of 6:20-2A (10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D3. Payments of Invoices – It is hereby moved that the invoices for the month of September 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 1,334,368.86
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 5,520.36
Fund 30 (Capital Projects Fund)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Bi-Borough Curriculum)	\$ 0.00
Fund 63 (Summer School)	\$ 8,217.54
Fund 64 (Milk)	\$ 374.39
Total	\$ 1,348,481.15

D4. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Monies for the month of October 2017, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2017-2018 Budget has been over-expended in violation of 6:20-2A (10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D5. Payments of Invoices – It is hereby moved that the invoices for the month of October 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 746,155.52
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 0.00
Fund 30 (Capital Projects Fund)	\$ 85,706.37
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Bi-Borough Curriculum)	\$ 0.00
Fund 63 (Summer School)	\$ 0.00
Fund 64 (Milk)	\$ 493.25
Total	\$ 832,355.14

D6. Approval of revised rates for Special Education Programs/Services for 2017-2018 school year– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised rates for the following Special Education Programs/Services for the 2017-2018 school year:

Student #	School/Program/Service	Tuition/Cost to District
9015271638	2 speech therapy sessions/week @ Miracles in Communication @ \$150 \$165/ session for 40 weeks <i>(due to rate increase for 17-18 school year)</i>	\$12,000 \$13,200

D7. Approval of ESY revised rates for Special Education Programs/Services for Summer 2017– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised rates for the following ESY Programs/Services for Summer 2017 ESY:

Student #	School/Program/Service	Tuition/Cost to District
6043051424	ESY Tuition for Northern Valley Regional High School (NVRs) Valley OLV Summer Program 2017 <i>(due to tuition increase)</i>	\$6,588 \$6,719.09
4734351652	ESY Tuition for Northern Valley Regional High School (NVRs) Valley OLV Summer Program 2017 <i>(due to tuition increase)</i>	\$6,588 \$6,719.09
6879746020	ESY Tuition for Northern Valley Regional High School (NVRs) Valley OLV Summer Program 2017 <i>(due to tuition increase)</i>	\$6,588 \$6,719.09

D8. Approval of payment to Roof Management, Inc. for Partial Roof Replacement – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the November 2017 payment to Roof Management, Inc. for the partial roof replacement in the amount of \$11,400.

E. **PERSONNEL** – Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by a roll call vote of 6-0 (Mr. Derian, Mrs. Shapiro and Mrs. Walker were absent) the Board approved E1, with an amended date on V11 of July 1, 2017.

E1. Approval of Personnel Items. (See attached Personnel Committee Report)

F. **POLICY** – Mrs. Shapiro, Chairperson

G. **PUBLIC RELATIONS** – Mrs. Norian, Chairperson

The Public Relations Committee recently met and they spoke about the following items:

- *Update the Board of Education page on the school website and place a group photo of the Board members. The photo will be taken at the reorganization meeting on January 3, 2018.*
- *To improve communication with all the different segments of our community.*
- *Publishing a new OPS Newsletter.*

H. **NJSBA/BCSBA DELEGATE REPORT** – Mr. Walsh, Delegate

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS –

- *Mrs. Norian stated she attended many workshops when she attended the School Boards Workshop in Atlantic City this past October. Some of the workshops had to do with communication.*

XIV. NEW BUSINESS

XV. CLOSED SESSION – *A motion by Dr. Westlake, seconded by Mrs. Norian to enter into closed session at 7:54 p.m.*

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

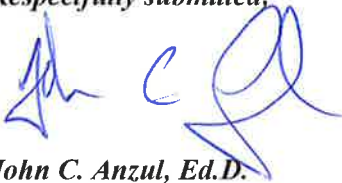
NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mrs. Norian, seconded by Dr. Westlake to exit closed session at 8:05 p.m.

XVI. *A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 8:06 p.m.*

Respectfully submitted,



*John C. Anzul, Ed.D.
Superintendent*

Oradell Board of Education
Personnel Committee Report Addendum
November 29, 2017

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS: NONE

II. NEW HIRES/APPOINTMENTS:

Approve Lunch Monitor(s) for SY 2017-18 - It is hereby moved, upon recommendation of the Superintendent that the Board approves the following staff member, on an as-needed basis, for SY 2017-2018:

Last Name	First Name	Salary	Position	Effective Date
Lynch	Danielle	\$15.00 per hour	Lunch Monitor	November 30, 2017

**Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

III. TRANSFERS/REASSIGNMENTS:NONE

IV. LEAVE OF ABSENCE:NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY: NONE

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS:

The Board of Education approves the recommendation of the Superintendent that the Job Description for the position of Director of Special Education and Student Support Services, should be updated and revised to reflect recent changes in work responsibilities, effective ~~September 1, 2017~~ July 1, 2017.

VIII. SCHOOL ACTIVITIES/PROGRAMS:

- A. Approval of Workshops/Conferences for the 2017-2018 SY– It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conferences:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Cost	Travel
Bendett, Debra	Kindergarten Assessment Seminar	Dept. of Education	Garfield, NJ	12/14/17, 2/7/18, 3/21/18	\$0.00	\$18.60 + tolls
Domingues, Debbie	Kindergarten Assessment Seminar	Dept. of Education	Garfield, NJ	12/14/17, 2/7/18, 3/21/18	\$0.00	\$18.60 + tolls
Kapp, Hellen	Kindergarten Assessment Seminar	Dept. of Education	Garfield, NJ	12/14/17, 2/7/18, 3/21/18	\$0.00	\$18.60 + tolls
Malwitz, Diane	Kindergarten Assessment Seminar	Dept. of Education	Garfield, NJ	12/14/17, 2/7/18, 3/21/18	\$0.00	\$18.60 + tolls
Velardi, Adriana	Kindergarten Assessment Seminar	Dept. of Education	Garfield, NJ	12/14/17, 2/7/18, 3/21/18	\$0.00	\$18.60 + tolls

- B. Approval of Staff for Title I Before School Program for SY 2017-2018 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff for Session I, (December 4, 2017 to February 1, 2018) of the Title I Before School Program for SY 2017-2018, in an amount not to exceed \$8,100.00:

Last Name	First Name	Position	Classes per week	Tentative Number of days in Session I	Salary
DeLucia	Danielle	Title I Teacher	Mon-Thur	30	\$45 per class meeting
Majka	Paige	Title I Teacher	Mon-Thur	30	\$45 per class meeting
Malwitz	Dianne	Title I Teacher	Mon-Thur	30	\$45 per class meeting
Telfer	Jennifer	Title I Teacher	Mon-Thur	30	\$45 per class meeting
Terzano	Kristin	Title I Teacher	Mon-Thur	30	\$45 per class meeting
Velardi	Adriana	Title I Teacher	Mon-Thur	30	\$45 per class meeting

IX. INTERNS/TUTORS/VOLUNTEERS:

STUDENT LAST NAME	STUDENT FIRST NAME	FDU PROGRAM	SUPERVISNG TEACHER NAME	GRADE	DATES
Marks	Nicole	Student Teacher (Phase II)	Velardi, Adriana	Kindergarten	1/22/2018- 5/4/2018
Stutz	Amanda	Student Teacher (Phase I)	Kenyon, Roberta	3rd Grade	1/3/2018- 1/19/2018

X. SPECIAL ISSUES: NONE

