

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center

May 10, 2017

MINUTES

- I. *The meeting was called to order by President Dorothy Watson-Nichols at 7:30 p.m.*
- II. *The Flag Salute was led by Dr. Eugene Westlake.*
- III. *The Sunshine Law Statement was read by President Dorothy Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mr. John Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mrs. Norian, Mr. Oddo, Mrs. Shapiro, Mr. Walsh, Dr. Westlake, Mrs. Watson-Nichols.
Absent: Mr. Derian, Mrs. Walker, and Mrs. Robertson.

Also present was Dr. John C. Anzul, Superintendent, Mr. Scott T. Bisig, M.Ed., Business Administrator/Board Secretary, 4 members of the O.P.S. Administration and 9 members of the O.E.A., and approximately 6 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS –

President Dorothy Watson-Nichols acknowledged that this week was Teacher Appreciation Week at Oradell Public School. She thanked the teachers for everything they do for Oradell Public School and the community.

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items:

A motion by Mr. John Walsh, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 (Mr. Greg Derain, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved the following HIB Report for April 2017.

1. Enrollment and attendance updates.
2. HIB Report for April 2017 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB report #3.31.17.4 as reported by the Superintendent to the Board of Education.

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items:

1. 2017-2018 Budget Submission for Statement B was approved by the County Interim Executive County Business Official.
2. 2017-2018 Tax Levy Certification Form A was submitted to the County.
3. The 2017 School Board Candidacy & Election Dates are now released for the November Elections.

X. MINUTES

REVIEW OF MINUTES -

- April 26, 2017 – Work/Business Session

APPROVAL OF MEETING MINUTES –

- April 5, 2017 - Work/Business Session

A motion by Mr. John Walsh, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 (Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved the following HIB Report for April 2017.

XI. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. John Walsh, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 (Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved B1, B2.

- B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
PTA Caldecott Club	1 st Grade Book Club	MPR D	6/8/17	3:00 – 4:30 PM	-0-	-0-
Music Department	Spring Concerts	AUDITORIUM MPR C&D, Music Classrooms	6/6/17 6/8/17	6:00 – 9:00 PM	-0-	-0-
Girl Scout Troop #5851	Brownie Meeting	MPR D	5/16/17	3:00 – 4:30 PM	-0-	-0-

B2. The Oradell Board of Education approves the submission of the Oradell BOE Partial Roof Replacement for the MPR and Gym Roofs; Project number: 2.20120.08 by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking a SDA Grant for this project as part of the submission. This project was not included in the 2005 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does need to be revised; and the Board of Education authorizes submission of an LRFP amendment request to include this project.

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Mary Katherine Norian, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 (Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved C1.

C1. Approval of Field Trip for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip:

Destination	Grade	Date	Cost to District	Cost to Parent(s)
No Place for Hate Recognition Ceremony, NYU Skirball Center for the Performing Arts, NYC	6 (10 students from the No Place for Hate Committee)	May 2017	\$385 (transportation)	\$0

D. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Mrs. Nancy Shapiro, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 (Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved D1, D2, D3.

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Approval of Special Education Programs/Services for 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services cost reduction change as per the student’s IEP for the 2016-2017 school year:

Student #	School/Program/Service	Tuition/Cost to District
76	The Forum School	\$7,871.76

D3. Approval of Contract – It is hereby moved, upon recommendation of the Superintendent, that the Board approves a contract with the law firm of Peter Fallon, Esq. to provide legal services to the office of the Superintendent, at a rate of \$170.00 per hour, on an as-needed basis.

E. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mr. John Walsh, seconded by Dr. Eugene Westlake, and carried a roll call vote 6-0 (Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10. Item E11 was amended to add Mr. John Walsh who is attending the NJSBA Delegate Conference on May 20, 2017.

A motion by Mrs. Mary-Katherine Norian, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 ((Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved E11.

E1. Reappointment of Non-Tenured Teaching Staff for the 2017-2018 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board accepts and approves the following re-appointment of Non-Tenured Teaching Staff for the 2017-2018 school year:

Name	Date of Tenure
Reischell Castillo	9/2/20
Nikki Dell’Olio	9/2/20
Danielle DeLucia	9/2/18
Kaitlin Guinan	9/2/19
Hellen Kapp	9/2/17
Stephanie Kruczek	9/2/17
Denise Kuehner	11/19/17
Karen Marron	12/22/20
Blair McGrath	9/2/17
Gina Stross	9/2/19
Jennifer Telfer	10/7/18

E2. Reappointment of Non-Tenured Certificated Support Staff for the 2017-2018 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Non-Tenured Certificated Support Staff for the 2017-2018 School Year:

Name	Position	Date of Tenure
Jennifer Adona	School Psychologist	11/25/18
Melanie Bieber	School Counselor (PT)	9/2/20

E3. Reappointment of Non-Tenured, Non-Certificated Support Staff for the 2017-2018 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Non-Tenured, Non-Certificated Support Staff for the 2017-2018 School Year:

Name	Position	Date of Tenure
Linda McLaughlin	Administrative Assistant to the Superintendent, Human Resources	7/19/17
Lisa Santangelo	Library Clerk	9/2/18
Amy Skroce	Main Office Secretary	9/2/18
Jane Williamson	Payroll/Bookkeeper	1/6/18

E4. Reappointment of Non-Tenured Administrators for the 2017-2018 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Administrators for the 2017-2018 School Year:

Name	Position	Date of Tenure
Gianna Apicella	Assistant Principal	11/3/19
Scott Bisig	Business Administrator/Board Secretary	7/2/19
Michael Hagopian	Supervisor of Instruction	7/2/19
Brian Mistretta	Director of Special Services	7/2/18

E5. Approval of New Supervisor of Instruction Position – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the creation of the new position of Supervisor of Instruction (part-time) for the 2017-2018 school year.

E6. Approval of New Secretarial Position – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the creation of the new position of Secretary to be assigned to the Office of the Superintendent (part-time) for the 2017-2018 school year.

E7. Approval of 2017 Summer Custodians – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following 2017 summer custodians at an hourly rate of \$10.00 for up to 30 hours per week, from July 3, 2017 to August 31, 2017:

- Tyler Bisig (pending criminal history review and medical requirements)
- Vincent Bova
- Chris Gordon
- Patrick Robertson
- TJ Volmar (pending criminal history review and medical requirements)

E8. Approval of 2017 Substitute Summer Custodian – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following 2017 substitute summer custodian at an hourly rate of \$10.00 for up to 30 hours per week, from July 3, 2017 to August 31, 2017:

- Dante DeSimone

E9. Approval of Before-School Instructor Stipends for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following staff members at a rate of \$45 per hour, not to exceed 27 hours (inclusive of planning, instruction, and data analysis) to be paid for with Title 1 funds:

Teacher	Extra-Curricular Position	Stipend
Nikki Dell'Olio	Before-School Instructor	\$1,215
Danielle DeLucia	Before-School Instructor	\$1,215
Kaitlin Guinan	Before-School Instructor	\$1,215
Diane Malwitz	Before-School Instructor	\$1,215
Jennifer Telfer	Before-School Instructor	\$1,215
Kristin Terzano	Before-School Instructor	\$1,215

E10. Acceptance of Resignation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts the resignation of Heather Goggins, Library Media Specialist; effective June 30, 2017.

E11. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Sponsoring Agency	Location	Date(s)	Cost	Travel
Adrianna Velardi	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$0
Diane Malwitz	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$0
Megan Bozios	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$20.40
Debra Bendett	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$0
Nikki Dell'Olio	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$20.40
Debbie Domingues	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$0
Michael Hagopian	NJKEA Workshop	NJ DOE	Morristown, NJ	6/1/17, 6/2/17	\$0	\$20.40
Lisa Glick	NJTESOL 2017 Spring Conference	NJTESOL/NJBE	New Brunswick, NJ	5/31/17	\$274 (registration fee)	\$30.26 + tolls & parking
Scott Bisig	Payroll Processing	Systems 3000	Eatontown, NJ	5/31/17	\$0	\$38.06
Jane Williamson	Payroll Processing	Systems 3000	Eatontown, NJ	5/31/17	\$0	\$38.06
John Walsh	Delegate Conference	NJSBA	New Brunswick	5/20/17	\$0	\$50.00

F. POLICY – Mrs. Shapiro, Chairperson

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

Mrs. Mary-Katherine Norian state that the next Public Relations Meeting date is not determined yet.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

I. ADMINISTRATIVE BUSINESS

A motion by Mrs. Mary Katherine Norian, seconded by Dr. Eugene Westlake and carried a roll call vote 6-0 (Mr. Greg Derian, Mrs. Rita Walker and Mrs. Christine Robertson were absent) the Board approved Teacher Appreciation Week Proclamation.

II. Move to Proclaim: Teacher Appreciation Week

Proclamation declaring May 8-12, 2017 as Teacher Appreciation Week at Oradell Public School:

WHEREAS, teachers are our nation’s heroes who motivate and inspire young minds and enable students to achieve extraordinary things; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship and mold future citizens through guidance and education; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors, and open students’ minds to ideas, knowledge, and dreams; and

WHEREAS, teachers continue to influence us long after our school days are over; and

WHEREAS, New Jersey and in particular Oradell boast some of the best teachers in the country who care about each student’s education and upbringing, teaching them skills that will help them make our communities better; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students, and performing community service;

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education proclaims **May 8-12, 2017, to be TEACHER APPRECIATION WEEK;** and

BE IT FURTHER RESOLVED that the Oradell Board of Education recognizes and commends all of Oradell’s teachers and educators with appreciation for their contributions to the lives of our students; and

BE IT FURTHER RESOLVED that the Oradell Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

XI. OPEN TO THE PUBLIC –

Danielle Tikijian inquired about the new part-time secretary position.

Amy Syracuse read a statement concerning communications between the Board of Education the community.

Kelly Castro inquired about school recording equipment, ramp at the main entrance, and stated support for the teachers.

XIII. OLD BUSINESS -

XIV. NEW BUSINESS -

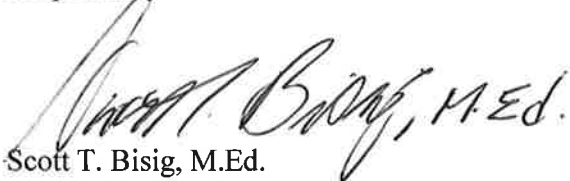
XV. CLOSED SESSION –

XVI. ADJOURNMENT

A motion by Dr. Eugene Westlake, seconded by Mrs. Mary Katherine Norian to close the meeting and the adjourned occurred at 8:05 p.m.

This is to certify all of the above items are true & correct:

Respectfully submitted,



Scott T. Bisig, M.Ed.
Business Administrator/Board Secretary