

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
January 25, 2017**

MINUTES

- I. *The meeting was called to order by Vice President Christine Robertson at 7:30 p.m.***
- II. *The Flag Salute was led by Mr. Derian.***
- III. *The Sunshine Law Statement was read by Mrs. Shapiro.***

All requirements of the Open Public Business Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Vice President Christine Robertson.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mrs. Shapiro, Mr. Oddo,
Mrs. Walker, Mr. Walsh, Mrs. Robertson

Absent: Mrs. Watson-Nichols & Dr. Westlake

Also present were Mr. Paul J. Saxton, Superintendent, Mr. Scott T. Bisig, and Business Administrator/Board Secretary, 5 members of the Administration and approximately 3 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None.

VII. BOARD PRESIDENT'S REMARKS – Vice President Christine Robertson stated she has no report.

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items

1. The Administrative Team will present the findings from recent school climate surveys of parents, students, and staff.

Interim Superintendent Paul J. Saxton introduced the O.P.S. Administrative Team; Principal Ms. Bozios, Assistant Principal Mrs. Apicella, Supervisor of Instruction Mr. Hagopian, Director of Special Services Mr. Mistretta to discuss their fact finding results for the Oradell Public School Climate Survey that was conducted in December 2016.

IX. BUSINESS ADMINISTRATOR'S REPORT

B. Information/Discussion Items – *Mr. Bisig, the District School Business Administrator stated he has no report.*

X. MINUTES

REVIEW OF MINUTES -

- January 11, 2017 – Work/Business Session

APPROVAL OF MEETING MINUTES –

- December 21, 2016 - Work/Business Session
- January 4, 2017 – Reorganization Meeting

A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll-call vote of 7-0 (Mrs. Watson-Nichols and Dr. Westlake were absent) the Board approved the minutes from December 21, 2016 and January 4, 2017.

XI. COMMITTEE REPORTS/ACTION

A. MISCELLANEOUS

A1. HIB Self-Assessment for the 2015-2016 School Year- It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the acceptance of the HIB Self-Assessment for the 2015-2016 School Year.

A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll-call vote of 7-0 (Mrs. Watson-Nichols and Dr. Westlake were absent) the Board approved A1.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

Mrs. Walker stated that there was no report at this time.

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Mr. Walsh and carried a roll-call vote of 7-0 (Mrs. Watson-Nichols and Dr. Westlake were absent) the Board approved C1.

C1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Oradell PTA	Kindergarten Book Club	Rooms 151 & 152	2/13/17	3:00 – 4:00 PM	-0-	-0-
*PTA Caldecott Book Club	Book Club Meeting – 1 st Grade	MPR D	3/7/17	3:00 – 4:15 PM	-0-	-0-
*Oradell PTA	Science Fair	MPR A-D	4/6/17	2:30 – 9:00 PM	-0-	-0-
*Odyssey of the Mind/OK Kids	Odyssey of the Mind Practice	Room 217, 3 rd & 4 th Grade Hallway	1/28/17	8:00 – 6:00 PM	-0-	-0-
		MPR C & D	2/21/17	8:00 – 4:00 PM	-0-	-0-
*Oradell PTA	Cooking Workshops	MPR C	4/4/17, 4/18/17, 4/20/17, 4/25/17, 4/27/17, 5/2/17, 5/4/17	3:00 – 4:00 PM	-0-	-0-

*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson

Mrs. Walker stated that there was no report at this time.

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

Finance Committee Chairperson Mr. Derian expressed his sincere gratitude for the support the Oradell Public School P.T.A. has demonstrated with their financial support in helping our student population with the Magic Math Program.

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll-call vote of 7-0 (Mrs. Watson-Nichols and Dr. Westlake were absent) the Board approved E1 E2, E3, E4, E5, and E6.

E1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end December 2016 be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2016-2017 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of December 2016 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 1,006,919.93
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Education)	\$ 43,601.48
Fund 30 (Capital Projects Funds)	\$ 235,168.85
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Bi-Borough Curriculum)	\$ 14,610.50
Fund 63 (Summer School)	\$ 0.00
Fund 64 (Milk)	<u>\$ 687.60</u>
Total	\$ 1,300,988.36

E3. Acceptance and Approval of the Corrective Action Plan for FY ended June 30, 2016 – It is hereby moved, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board accepts and approves the Corrective Action Plan and submission to the County Office.

E4. Acceptance of Oradell Public School PTA grant for the 2016-2017 school year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, the corrected mini grant award money amount from the Oradell Public School PTA to support the following program:

Grade	Grant	Amount
1	Magic Math Program	\$490

E5. Approval of Grant Amendment Submission – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the grant amendment submission in order to carryover \$20,778 of Title 1 funds from the 2015-2016 academic year to the 2016-2017 academic year.

E6. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll-call vote of 7-0 (Mrs. Watson-Nichols and Dr. Westlake were absent) the Board approved F1, F2 and F3.

F1. Approval of Substitute Teachers for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individuals as Substitute Teachers for the 2016-2017 school year at \$90.00 per day:

- Lisa Cullen (pending medical requirements)
- Lisa Boyajian

F2. Approval of Substitute Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individuals as Substitute Instructional Aides for the 2016-2017 school year at \$90.00 per day:

- Lisa Cullen (pending medical requirements)
- Lisa Boyajian

F3. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Melanie Bieber	Pharmacology and the Effects of Children in the Classroom	Region V	2/7/17	\$0	\$0
Julia Diminich	Kick Google into Overdrive	Paramus, NJ	5/5/17 (a.m. only)	\$75 (registration fee)	\$0
Linda McLaughlin	Introduction to Google Drive	Paramus, NJ	4/20/17 (a.m. only)	\$75 (registration fee)	\$0
Linda McLaughlin	Kick Google into Overdrive	Paramus, NJ	5/5/17 (a.m. only)	\$75 (registration fee)	\$0
Lucy Skific	Kick Google into Overdrive	Paramus, NJ	5/5/17 (a.m. only)	\$75 (registration fee)	\$0
Gianna Apicella	Aggressive Behaviors in Individuals with ASD	webinar	2/9/17 (a.m. only)	\$135 (registration fee)	\$0
Gianna Apicella	Treating Anxiety and Depression	webinar	2/7/17 (a.m. only)	\$135 (registration fee)	\$0

G. POLICY – Mrs. Shapiro, Chairperson

Committee Chairperson Mrs. Shapiro stated she had no report at this time.

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

Committee Chairperson Mrs. Norian stated she had no report at this time.

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

Committee Chairperson Mr. Walsh stated he had no report at this time.

XII. OPEN TO THE PUBLIC

Faculty O.E.A. President Roberta Kenyon stated she and rest of the Oradell Public School Faculty wanted to personally thank the Oradell Board of Education in extending the opportunity to meet on January 30, 2017 to reopen negotiation talks before the Fact-Finding tentative meetings in March 2017.

Mrs. Kelly Castro inquired on how she could assist with Grant Writing and finding new revenue streams for the Oradell Public School District, and possible installing an entrance ramp to the main entrance for parents who have strollers.

XIII. OLD BUSINESS

Mrs. Norian questioned if there was a feasible way to redesign the wording and responsibilities within the Bi-Borough Agreement protocols to make it more user friendly.

XIV. NEW BUSINESS

Finance Committee Chairperson Mr. Derian stated the early finance meetings in preparation for 2017-2018 budget proposals were progressing exceptionally well; Mr. Derain expressed his gratitude to the Oradell Board of Education Business Office for ensuring that the ongoing fiscal budget process surpassed expectations from the previous years. Mr. Derian continued to state that the expenditure line items were reviewed and the pending revenue line items were awaiting Federal and State funding.

Principal Bozios stated that she was pleased to announce that the Oradell Public School P.T.A. has committed financial (\$11,000) support to purchase 25 Chrome Books with a charging cart to enhance our technology initiative and with the help of the Oradell Rotary Club have secured financial support to purchase new high volume water fountains within the building.

XV. CLOSED SESSION – None

XVI. ADJOURNMENT

A motion by Mr. Derain, seconded by Mr. Walsh and carried a roll-call vote of 7-0 (Mrs. Watson-Nichols and Dr. Westlake were absent) to adjourn the meeting at 8:19 p.m.

Respectfully submitted,

Handwritten signature of Scott T. Bisig in black ink, with the initials "BA/BS" written to the right of the signature.

Scott T. Bisig
Business Administrator/Board Secretary