

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
January 11, 2017**

MINUTES

I. *The meeting was called to order by President Watson-Nichols at 7:30 p.m.*

II. *The Flag Salute was led by Mrs. Norian.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Mr. Derian, Mrs. Norian, Mrs. Shapiro, Mr. Oddo, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Also present were Mr. Paul J. Saxton, Superintendent, Mr. Scott T. Bisig, and Business Administrator/Board Secretary, 5 members of the Administration and approximately 2 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS – *President Dorothy Watson-Nichols stated she has no report.*

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items

1. The Administrative Team will present the district's 2016 Elementary and Secondary Education Act (ESEA) accountability action plan.

The Director of Special Services, Mr. Mistretta, discussed the accountability action plan assessment results from the latest round of PARCC testing.

IX. BUSINESS ADMINISTRATOR'S REPORT

B. Information/Discussion Items

Mr. Bisig, the District School Business Administrator stated he has no report.

X. MINUTES

REVIEW OF MINUTES -

- December 21, 2016 – Work/Business Session
- January 4, 2017 – Reorganization Meeting

APPROVAL OF MEETING MINUTES –

- October 19, 2016 - Work/Business Session
- November 16, 2016 – Work/Business Session

A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll-call vote of 9-0 to approve the minutes from October and November 2016.

A. MISCELLANEOUS

A motion by Mrs. Norian, seconded by Mr. Walsh and carried a roll-call vote of 9-0 to approve A1, A2, A3.

A1. Approval of ESEA Accountability Action Plan – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2016 ESEA Accountability Action Plan.

A2. Approval of ESEA Accountability Action Plan to the Bergen County Office of Education – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the submission of the 2016 ESEA Accountability Action Plan to the Bergen County Office of Education.

A3. January 2017: School Board Recognition Month

Proclamation declaring January 2017 as School Board Recognition Month:

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Oradell Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Oradell Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Oradell Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Oradell Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

B. BI-BOROUGH/SHARED SERVICES –

Dr. Westlake, Chairperson of the committee stated the Bi-Borough Shared Services will be revising their current scope of responsibilities to include helping the expansion of development between the two districts.

Superintendent Paul Saxton did state that the Bi-Borough/Shared Services is formulating a new internal system of accountability for professional development courses.

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Mrs. Walker and carried a roll-call vote of 9-0 to approve C1.

C1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Oradell PTA	Babysitting Training Course	Auditorium	3/25/17	8:30 AM – 3:30 PM	-0-	-0-
*OPS Student Government	Movie Night	Auditorium	1/20/17, 3/3/17	3:30 – 5:30 PM	-0-	-0-
*OPS Safety Patrol	Safety Patrol Meeting	MPR D	1/13/17	3:00 – 3:30 PM	-0-	-0-

*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson

Mrs. Walker stated that curriculum committee is revising their current scope to include additional curriculum refinement within the Science community.

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

Finance Committee Chairperson Mr. Derian expressed his sincere gratitude for the support the Oradell Public School P.T.A. has demonstrated with their financial support in helping our student population.

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll-call vote of 9-0 to approve E1 with revisions (correct the appropriate month and year of November 2016), E2, E4, E5, E6 and E7. Item E3 (Corrective Action Plan) was postponed for further revision during the next Finance Committee Meeting (TBA).

E1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end November 2016 be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2016-2017 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of November 2016 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$	999,468.79
Fund 12 (Capital Outlay)	\$	0.00
Fund 20 (Special Education)	\$	34,197.60
Fund 30 (Capital Projects Funds)	\$	0.00
Fund 40 (Debt Service Fund)	\$	0.00
Fund 50 (Bi-Borough Curriculum)	\$	10,640.19
Fund 63 (Summer School)	\$	0.00
Fund 64 (Milk)	\$	495.41
Fund 90 (Payroll Agency)	\$	0.00
Total	\$	1,044,801.99

E3. *Postponed*

E4. Acceptance of Oradell Public School PTA grant for the 2016-2017 school year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini grant award monies from the Oradell Public School PTA of \$2,088 from the Oradell Public School PTA in support of the following programs:

Grade	Grant	Amount
1	Magic Math Program	\$940
1	Unique Creatures Rainforest Program	\$383
3	Liberty Science Center	\$765

E3. Acceptance of Oradell Public School PTA gift for the 2016-2017 school year: - It is hereby moved, upon the recommendation of the Superintendent that the Board accepts with deep appreciation, the gift of \$1,000 from the Oradell Public School PTA to be used towards the cost of the instructors for the winter lunchtime activities program.

E4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Robertson seconded by Mr. Walsh and carried a roll-call vote of 9-0 to approve F2, F3, F4, F5, F6, F7, F8 and F9. Mr. Oddo voted no for F1, and Dr. Westlake abstained from voting on F1, and the remaining board members voted in favor to support F1.

Dr. John Anzul briefly spoke about the distinct opportunity to become the Oradell Public School District Superintendent and looks forward to carrying on the district's great lineage.

F1. The Board approves the Contract of Employment between the Board and Dr. John Anzul for the position of Superintendent of School effective February 21, 2017 but not later than April 1, 2017. The Contract of Employment received the prior approval of the executive County Superintendent for Bergen County.

F2. Approval of Substitute Teachers for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individuals as a Substitute Teachers for the 2016-2017 school year at \$90.00 per day:

- Hannah Goldstein

- F3. Approval of Substitute Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individual as a Substitute Instructional Aides for the 2016-2017 school year at \$90.00 per day:
- Hannah Goldstein
- F4. Acceptance of Resignation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret the resignation of Sean Kelly, Part-Time Instructional Aide, and effective February 17, 2017.
- F5. Appointment of Special Education Instructional Aide for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves the appointment of the following 24.5 Hour Special Education Instructional Aide, effective January 3, 2017 through June 30, 2017, at a salary of \$15,760.50 (to be prorated):
- Lenna Kesenci
- F6. Appointment of Lunch Monitor for the 2016-2017 school year- It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following staff member to serve as Lunch Monitor at \$15.00 per session for up to one (1) session a day:
- Adrianna Velardi
- F7. Adjustment of Compensation for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised rate of \$12.60 for each of the two lunch periods for the following lunch aides, effective January 1, 2017.
- Robin Berzin
 - Jenny Hirschberg
 - Rosemary Musano
 - Karen Cabany
 - Rina Kouyoumdjian
 - Jennifer Mayer
 - Christine Samuel
 - Rima Mason
 - Sue Dickson
 - Jeanne Buesser
 - Robin Weinzierl
 - Kim Dunphy
- F8. Adjustment of Compensation for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the revised rate for Donna Nobile, Head Lunch Aide to a daily rate of \$50.40 per day, effective January 1, 2017.

F9. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Eileen Choka	2017 NJAHPERD Convention	Long Branch, NJ	2/27/17, 2/28/17	\$100 (registration fee), \$25 (membership fee)	\$84.20 + tolls
Lisa Maiella	2017 NJAHPERD Convention	Long Branch, NJ	2/27/17, 2/28/17	\$100 (registration fee)	\$0
Judy Bishopp	Foreign Language Educators of NJ	Iselin, NJ	4/1/17 (Sat.)	\$100 (registration fee), \$40 (membership fee) Teacher compensation: \$30/hr. x 7 hrs. = \$210	\$22.26 + tolls
Denise Kuehner	Science Curriculum Resource Investigation	Oradell, NJ	1/5/16	Curriculum Rate: \$50/hr. x 2.5 hrs. = \$125 (paid through Bi-Borough)	\$0
Jane Williamson	NJASBO Pension Update	Rockaway, NJ	2/23/17	\$0	\$20.70 + tolls
John A Walsh	The Odyssey of the Minds Officials Training	Ewing, NJ	1/28/17	\$0	\$50

G. POLICY – Mrs. Shapiro, Chairperson – *Mrs. Shapiro stated she has no report.*

H. PUBLIC RELATIONS – *Mrs. Norian, Chairperson discussed which type of protocols would be required to allow Oradell Public T.V. to tape the Board of Education Meetings.*

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – *Mr. Walsh stated he has no report.*

XII. OPEN TO THE PUBLIC – *No Comments were submitted.*

XIII. OLD BUSINESS – *Mr. Derian opened the discussion by updating the Board of Education and the Public about the current progress with the ongoing ESIP (Energy Savings Improvement Project) throughout the district. The ESIP project is now entering its next phase with the installation of the internal transformer replacements, and the concrete slab located in the faculty/board office parking area to accommodate the new unit for the AC/Heating up-grades in the Auditorium.*

XIV. NEW BUSINESS – *Mrs. Walker opened the discussion with her up-date on the 5 new high efficiency water fountains that are being partially paid for by the Rotary Club and the Oradell School P.T.A. The delivery date for these new fountains is slated for early March 2017.*

XV. CLOSED SESSION – *Mr. Walsh motioned to begin a short closed session at 8:04 p.m. to discuss personnel. Mr. Walsh seconded the motion to enter closed session at 8:05 p.m. No action will be taken.*

WHEREAS, a matter to be considered by the Board of Education deals with Personnel, negotiations, and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

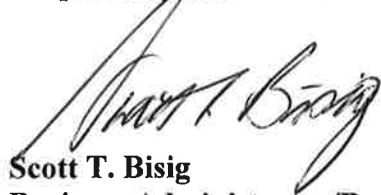
NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mrs. Walker, seconded by Mrs. Norian and carried a roll call vote 9-0 to exit closed session.

XVI. ADJOURNMENT- *A motion by Mrs. Walker, seconded by Mrs. Norian and carried a roll-call vote of 9-0 to adjourn the meeting at 8:21 p.m.*

Respectfully submitted,



Scott T. Bisig
Business Administrator/Board Secretary